

**THE TOURIST BOARD ACT (1985)
APPLICATION FOR WATERSPORTS OPERATOR'S LICENCE**

NEW

NAME OF BUSINESS

MAILING ADDRESS.....

EXACT LOCATION OF BUSINESS

PHONE # FAX #

EMAIL ADDRESS.....

NAME OF OWNER

ADDRESS OF OWNER

NAME OF MANAGER/DIRECTOR

NAME OF APPLICANT NATIONALITY.....

NUMBER OF EMPLOYEES.....

LIST OF ACTIVITIES 1..... 2.
3. 4.

EVIDENCE OF AUTHORITY TO OCCUPY LOCATION:

- 1. Evidence of Ownership or
- 2. Rent Receipt or
- 3. Letter from Owner or
- 4. Contract of Lease

**JET SKI OPERATIONS ISLAND WIDE ARE
REQUIRED TO OPERATE FROM APPROVED
LAUNCH SITES BEFORE APPLICATIONS WILL BE
PROCESSED FOR THIS ACTIVITY**

HAS PROPOSAL BEEN SUBMITTED YES NO

ARE FOREIGN NATIONALS INVOLVED IN THE OPERATION YES NO

IF YES, HAS WORK PERMIT BEEN APPLIED FOR YES NO

I DECLARE THAT:

- 1. I am qualified in:
 - First Aid YES NO
 - CPR YES NO
 - Rescue and Lifesaving - Level of Qualification:
 - a. Diving Certificate YES NO
 - b. RLSS YES NO
 - c. Lifeguard YES NO
- 2. My staff complement is (Attach detailed list along with application for each employee with all relevant documents/certificates including designated dive instructor(s) [where applicable]).
- 3. My business involves the use of compressed air for breathing YES NO
If answer is YES, compressed air is supplied by:-
NAME.....ADDRESS
- 4. My operation has \$.....Public Liability Insurance Coverage

SIGNATURE: Owner.....Manager.....
Date

DOCUMENTS TO BE SUBMITTED WITH APPLICATION

- 1. Copy of Certificate of Incorporation
- 2. List of Directors
- 3. Copy of Registration of Business Name (where applicable i.e. if Business Name is different from the name of the Company)
- 4. Copy of Tax Registration Number (TRN)
- 5. Letter of "Good Standing" – Companies Office of Jamaica
- 6. Copy of Public Liability Insurance Certificate
- 7. Copy of Maritime Authority Safety Certificate for each vessels
- 8. List of employees stating job title
- 9. Copy of CPR, First Aid certificates and Lifeguard licences for employees
- 10. Completed application for each employee
- 11. Copy of Diving certificate and Coxswain licence (where applicable)
- 12. One Photograph for each employee
- 13. Copy of Beach from NEPA for each location to operate from
- 14. Permission to operate from location
- 15. Copy of Work Permit (where applicable)
- 16. Copy of Fisheries Licence (for vessel (s) and employees where applicable)
- 17. Management plan on site regarding maintenance, preservation, safety, disaster preparedness, environmental safe practices and training of staff

NB. Additional documents may be required depending on the activities applied for.

WATERSPORTS REQUIREMENTS

General for all Operators:

- First Aid Station
- Life Saving Equipment (Including Oxygen Tank (s) and Mask (s))
- Life Jackets
- Vessels to be equipped with first Aid and Life Saving Equipment
- Staff certified in Lifeguard, CPR and First Aid
- Public Liability Insurance (minimum coverage of One Million dollars)
- Maritime Authority licence for vessel (s) and Boat Driver (s)
- Permission to operate from location

JET SKI/WAVE RUNNER

Rescue Boat

Life Jacket and Equipment to be numbered

Marked channel to be in place from shore (i.e. Marker Buoy are to be put in place by the operators)

WATER SKI

Spotter on Board vessel during operation

SUNFISH SAIL

Rescue Boat

PARASAIL

Platform to be approved by Harbour Master

Certificate in Parasail Operation

Civil Aviation application where applicable

Spotter on board during operation

SCUBA DIVING

Certified Dive Instructor (s)

Certified Dive Master (s)

Certified Dive Guide (s)

'Log' on Hydro Tanks re: Tests and Services

GLASS BOTTOM BOAT/CRUISE

Certified Boat Driver

Crew Certified in CPR, First Aid, Life Guard

BANANA BOAT RIDE

Spotter on Board vessel during operation

Life Jacket to be worn by participants