

- NATURE BASED
- WATER BASED
- HERITAGE

RENEWAL

To: THE JAMAICA TOURIST BOARD

I.....

The Owner/Operator/Manager of the Attraction

.....(hereinafter referred to as

the Attraction which is located at

.....Mailing Address

.....Tel. #Fax #

Email Address:No. of Employees

In the Parish ofbeing the keeper of

the Attraction, hereby apply for the grant of a licence to keep the Attraction in accordance with the provisions of Section 23 of the Tourist Board Act.

I declare that – (indicate quantity where applicable) :-

(a) the Attraction is owned by.....
a Company incorporated under the laws of
 (strike out if owner is a private individual)
 on the.....
 Date

(b) the has been
 (Name of Attraction)
 operating since

(c) the Attraction is situated onacres of land

(d) the Attraction offers the following activities.....

(e) the attached list shows the names and addresses of all the Directors of the operating company (if applicable)

(f) I am properly authorised to state the foregoing.

.....
SIGNATURE OF APPLICANT

.....
DATE

DOCUMENTS TO BE SUBMITTED WITH APPLICATION

1. Copy of Public Liability Insurance
2. Copy of Registration of Business Name (where applicable i.e. if Business Name is different from the name of the Company)
3. Letter of "Good Standing" – Companies Office of Jamaica
4. Copy of Food Handler's Permits (where applicable)
5. Copy of Public Health Food Establishment Certificate (where applicable)
6. Copy of Public Health Swimming Pool Permit (where applicable)
7. Copy of Fire Certificate
8. Printed brochures which lists activities offered at the attraction (for new activities added)
9. Copy of Certification of Tour Guides (for new tour guides)
10. Permission from River Rafting Authority to Operate on River (where applicable)
11. Written approval from NEPA (for new activities added)
12. Certified Lease or Rental Agreement (where applicable)
13. Surveyors ID (where applicable)
14. Approval from local planning authority (Parish Council e.g. KSAC, St. James Parish Council) (for additional construction)
15. Fitness Certificate for motorized transportation used for touring of property. (where applicable)
16. Letter or Certificate from Government Veterinary (where applicable)
17. List of Employees (with job titles)
18. Proper Security Arrangements (Certified Personnel) / Copy of Security Contract
19. Security Approval From Police Tourism Liaison Section
20. Work Permit (where applicable)
21. Copy of Beach Licence from NEPA (where applicable)

IF WATERBASED ACTIVITIES ARE INCLUDED THE FOLLOWING DOCUMENTS MUST BE SUBMITTED:

1. COPY OF MARITIME AUTHORITY SAFETY CERTIFICATE FOR EACH VESSEL (where applicable)
2. COPY OF FISHERIES LICENCE (FOR VESSEL(S) AND EMPLOYEES)
3. DOCUMENT FOR PERSONNEL INVOLVED IN WATERSPORTS ACTIVITIES (certificates/licences)
 - COPY OF FIRST AID AND CPR CERTIFICATE FROM ROYAL LIFE SAVING SOCIETY
 - DIVING CERTIFICATE
 - LIFEGUARD LICENCE FROM NEPA
 - COXSWAIN LICENCE FROM MARITIME AUTHORITY OF JAMAICA

**ADDITIONAL CERTIFICATES MAY BE REQUIRED BASED ON THE ACTIVITIES BEING OFFERED
ALSO, ALL GOVERNMENT STATUTORY REQUIREMENTS MUST BE MET AND ADHERED TO**