

**THE TOURIST BOARD ACT (1985)**  
**APPLICATION FOR PLACE OF INTEREST/  
 PLACES OF WORSHIP APPROVAL**

- PLACES OF INTEREST:**
- MUSEUM
  - ART GALLERY
  - BOTANICAL GARDENS
  - FORTS
  - GREAT HOUSES

*(PLEASE READ CAREFULLY BEFORE COMPLETING AND INSERT NOT APPLICABLE (N/A) WHERE APPROPRIATE)*

To: **THE JAMAICA TOURIST BOARD**  
 I.....

The Owner/Operator/Manager of the Place of Interest/Worship.....  
 .....(hereinafter referred to as  
 the Place of Interest/Worship) which is located at .....

.....Mailing Address .....

.....Tel. # .....Fax # .....

Email Address: .....No. of Employees .....

In the Parish of .....being the keeper of  
 the Place of Interest/Worship.

I declare that –

(a) the Place of Interest/Worship is owned by.....  
 .....a Company incorporated under the laws of  
 (strike out if owner is a private individual)  
 ..... on the.....  
 Date

(b) the .....has  
 (Name of Place of Interest/Worship)

been operating since .....

(c) the Place of Interest/Worship is situated on .....acres of land

(d) the Place of Interest/Worship offers the following activities...Walking Tour.....  
 Cemetery Tour.....  
 Garden Tour.....  
 \_\_\_\_\_ rooms/cabins \_\_\_\_\_ tent space  
 \_\_\_\_\_ male/female showers  
 \_\_\_\_\_ male/female sanitary conveniences

(e) the attached list shows the names and addresses of all the Directors of the operating company (if applicable)

(f) I am properly authorised to state the foregoing.

.....  
 SIGNATURE OF APPLICANT

.....  
 DATE

**DOCUMENTS TO BE SUBMITTED WITH APPLICATION**

1. Copy of Public Liability Insurance
2. Copy of Tax Registration Number (TRN)
3. Copy of Food Handler’s Permits (where applicable)
4. Inspection by Public Health Department (where applicable)
5. List and describe events/activities offered at Place of Interest/Worship\Printed Brochure
6. Description of property
7. Approval from local planning authority (Parish Council e.g. KSAC, St. James Parish Council)
8. (where applicable)
9. Written approval from NEPA (where applicable)
10. Copy of Fire Certification (where applicable)
11. Copy of TPDCo Certification for Tour Guides (where applicable)
12. TPDCo. Assessment Recommendation
13. List of employees (with job titles)
14. Jamaica National Heritage Trust approval (where applicable)
15. Copy of Registration of Business Name (where applicable i.e. if Business Name is different from the name of the Company)
16. Copy of Certificate of Incorporation
17. Letter of “Good Standing” – Companies Office of Jamaica
18. List of Directors (where applicable)s
19. Security Approval From Police Tourism Liaison Section
20. Proper Security Arrangements (Certified Personnel)